

Flammable liquid and storage tank permit application

Job site address: _____ ZIP code: _____

Name of business at above address: _____ Unit/suite number: _____

Exact location of where work is to be completed in building/unit: _____

 Applicant is: ☐ Owner ☐ Contractor Total project valuation: \$ _____
 (must include fair market value of material and labor costs)

Property owner

Name: _____

Street address: _____ Unit number: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Cell: _____ Email: _____

Contractor

Company name: _____ Contact name: _____

Street address: _____ Unit number: _____

City: _____ State: _____ ZIP code: _____

Phone: _____ Cell: _____ Email: _____

MPCA certification number: _____

Property use	Type of permit	Type of work
☐ Residential ☐ Commercial ☐ Industrial ☐ Institutional ☐ Public	☐ Flammable/combustible liquid storage tank ☐ Flammable/combustible liquid dispensing system ☐ Temp Heat – Gallons _____	☐ New building installation ☐ Existing building: ☐ New system ☐ Existing/alteration ☐ Repair/replace ☐ Removal ☐ Abandonment

Specific description of work to be completed	Type of permit
See plan review requirements on page 2.	Fire permit fee: _____ Plan review fee: _____ State surcharge: _____ Total fees due: _____ Call 952.924.2595 to get exact fee amounts.

The undersigned acknowledges that this application has been read and that the above is correct and agrees to comply with all the ordinances and laws of the City of St. Louis Park regulating building construction.

Applicant signature: _____ Date: _____

Office use only

 Permit number: _____ Check number: _____ Check amount: _____ ☐ Credit card

Date received: _____ Date entered: _____ Approved by: _____ Date: _____ Issued: _____

Permit becomes void if work does not begin within 180 days or if suspended at any time for over 180 days. Permits issued and inspections made by the city are a public service and do not constitute any representation, guarantee or warranty, either implied or expressed, to any person as to the condition of the building or conformance to applicable construction codes.

Conditions of issuance – For office use only

Required inspections – For office use only

- | | |
|--|--|
| ☐ Final | ☐ |
| ☐ Site inspection | ☐ Hydrostatic pressure test |
| ☐ Piping, installation | ☐ Pneumatic/vacuum test |
| ☐ Plan review | ☐ |
| ☐ Tank installation | |
| ☐ Tank removal | |
| ☐ Tank cleaning/purging | |

Some or all of the information that you are asked to provide on the application is classified by state law as either private or confidential. Private data is information which generally cannot be given to the public but can be given to the subject of the data. Confidential data is information which generally cannot be given to either the public or the subject of the data. Our purpose and intended use of this information is to annually update our records of other governmental agencies required by law. If you refuse to supply the information, the permit may not be issued.

To obtain permit fee amounts: call 952.924.2595 (Monday – Friday, 7:30a.m. – 4:00 p.m.) or email srasmussen@stlouispark.org. If we do not answer, leave a message with the project valuation and if there is a plan review, and we will call you back with the fees.

Make checks payable to: City of St. Louis Park

Notice on credit cards

We accept VISA, MasterCard, Discover and American Express. For your protection, credit card information must be sent on a separate piece of paper and should not be written on the permit application (permits are considered public documents). Please enclose your credit card number, expiration date and 3-digit authorization code in a separate, sealed envelope labeled “Payment.” Credit card information may also be sent to our secure fax machine at 952.928.1347. All credit card information will be destroyed after the transaction is complete.

Mail permit application, plans* (if applicable) and payment to:

City of St. Louis Park
 Fire Prevention Bureau
 3750 Wooddale Ave. S.
 St. Louis Park, MN 55416

***Plan requirements:** One set of paper drawings and specifications of materials being used. We typically do not accept plans via email due to document size restrictions.

To schedule inspections, contact Fire Marshal Cary Smith at 952.924.2171, 952.292.4515 or csmith@stlouispark.org, or contact Lt. Shawn Glapa at 952.924.2173 or email at sglapa@st.louispark.org.