

Ordinance No. ____-25

Amending Chapter 2 of the St. Louis Park City Code regarding the membership and terms of service for commissioners on the Community Technology Advisory Commission, Human Rights Commission, Planning Commission, and Parks and Recreation Commission

The City of St. Louis Park, Minnesota does ordain:

Section 1. St. Louis Park City Code Chapter 2 is hereby amended as follows to delete the struck-out language and to add the underlined text:

Article IV. Boards, Commissions and Committees*

Division 1. Generally

Secs. 2-161--2-180. Reserved.

Division 2. Community Technology Advisory Commission*

Sec. 2-181. Membership; terms.

(a) *Advisory ~~status~~ function; composition.* The community technology advisory commission shall be an advisory commission to the city council. It shall consist of seven (7) regular members, two (2) youth members and one ex-officio member, all appointed as set forth in this section.

(b) *Regular members.* ~~Six of the~~ All regular members of the commission shall be appointed by the city council ~~for to~~ three-year terms. ~~One regular member shall be appointed by and serve at the pleasure of the Board of Independent School District No. 283 of St. Louis Park for a term of three years, unless such appointment shall be terminated by such school board. One alternate may be appointed by such school board to serve in the absence of its regular member. Failure of such school board to appoint its member or an alternate to serve on the community technology advisory commission shall in no way affect the validity of the proceedings of the community technology advisory commission. The terms of the regular members shall run until May 31 of the year in which their terms expire and until a qualified successor is appointed and qualified. Subsequent appointments shall be for three year terms. In the event of a vacancy, the council shall appoint a person to complete the unexpired term. Subsequent appointments shall be for three-year terms.~~ A member of the commission may be removed with or without cause by the city council.

(c) *Youth members.* Youth members shall be appointed by the city council to one-year terms. ~~Two voting youth members, who shall be a high school student of a private or public~~

~~school located in the city~~ Youth members shall have the same voting power as regular members. ~~may be appointed by the city council and serve a term of one year.~~

(d) *Ex-officio member.* One ex-officio member shall be appointed by the cable company which is granted a franchise by the city. The ex-officio member shall not vote or be counted as part of the quorum, but shall be present at all meetings.

(e) *Qualifications.* Regular members of the commission shall be qualified voters and residents of the city. ~~The regular member appointed by the Board of Independent School District No. 283 of St. Louis Park shall also be a resident of the school district.~~ A vacancy shall be deemed to exist if a member ceases to meet the residency requirements. ~~The regular members and youth members of the commission shall be appointed from persons who have demonstrated an interest in the community technology advisory commission by submission of appropriate city forms.~~ Youth members shall be high school students of a private or public school located in the city. All members will be appointed through the application and appointment process established by the city council.

(f) *Term limits.* Regular members ~~of the communication technology advisory commission~~ may serve up to two, three-year consecutive terms on any board or commission. Members must sit out one full term before re-applying to the ~~communication~~ community and technology advisory commission.

(Code 1976, § 1-320; Ord. No. 2572-19, 10-7-19; Ord. No. 2603-21, 1-19-21; Ord. No. 2689-25, 3-3-25)

Sec. 2-183. Stipends and expenses of members.

(a) *Stipends.* Each of the ~~six regular and the two youth members of the communication community and technology advisory commission~~ shall receive a stipend of \$49/per month.

(b) *Expenses of members.* The members of the community technology advisory commission may be reimbursed for actual expenses to the extent that funds therefore are provided in the annual city budget adopted by the city council. The commission shall properly account for its receipts and expenditures of monies in accordance with established city procedures.

(Code 1976, § 1-322; Ord. No. 2572-19, 10-7-19; Ord. No. 2689-25, 3-3-25)

Division 3. Human Rights Commission

Sec. 2-212. Membership; terms.

(a) *Advisory function; composition.* The human rights commission shall be an advisory commission to the city council. It and shall consist of eight (8) regular members and two (2) voting youth members, all appointed as set forth in this section.

(b) *Regular members.* ~~Seven of the All~~ regular members of the human rights commission, at least one of whom shall be an attorney, shall be appointed by the city council ~~for a to three-year terms. One regular member shall be appointed by and serve at the pleasure of the Board of Independent School District No. 283 for three year terms unless such an appointment shall be sooner terminated by such board. Failure of such school board to appoint its member to serve on the commission shall in no way affect the validity of the proceedings of the commission.~~ The terms of regular members shall run until May 31 of the year in which their terms expire and until a qualified successor is appointed ~~and qualified. Subsequent appointments shall be for three year terms.~~ In the event of a vacancy, the council shall appoint a person to complete the unexpired term. Subsequent appointments shall be for three-year terms. A member of the commission may be removed with or without cause by the city council.

(c) *Youth members.* Youth members shall be appointed by the city council to one-year terms. Two voting youth members, who shall be high school students of a private or public school located in the city Youth members shall have the same voting power as regular members. ~~, may be appointed by the city council and serve a term of one year.~~

(d) *Qualifications.* Regular members of the human rights commission shall be qualified voters and residents of the city. ~~The regular member appointed by the Board of Independent School District No. 283 of St. Louis Park shall also be a resident of the school district.~~ A vacancy shall be deemed to exist if a member ceases to meet the residency requirements. Youth members shall be high school students of a private or public school located in the city. All members will be appointed through the application and appointment process established by the city council.

(e) *Term limits.* Regular members ~~of the human rights commission~~ may serve up to two, three-year consecutive terms on any board or commission. Members must sit out one full term before re-applying to the human rights commission.

(Code 1976, § 1-341; Ord. No. 2403-11, 9-30-2011; Ord. 2603-21, 1-19-21; Ord. No. 2689-25, 3-3-25)

Sec. 2-214. Stipends and expenses of members.

(a) *Stipends.* Each of the ~~seven~~ regular and the ~~two~~ youth members of the human rights commission shall receive a stipend of \$49/per month.

(b) *Expenses of members.* The members of the human rights commission may be reimbursed for actual expenses to the extent that funds therefore are provided in the annual city budget adopted by the city council. The commission shall properly account for its receipts

and expenditures of monies in accordance with established city procedures.

(Code 1976, § 1-343; Ord. No. 2689-25, 3-3-25)

Division 4. Parks and Recreation Advisory Commission*

Sec. 2-241. Membership; terms.

- (a) ~~*Advisory Function*~~*function; composition.* The parks and recreation advisory commission shall be an advisory commission to the city council. It shall consist of seven (7) regular members and two (2) youth members, all appointed as set forth in this section.

(b) *Regular members.* ~~Four~~ All regular members of the commission shall be appointed by the city council for to three-year terms. ~~Three regular members shall be appointed by and serve at the pleasure of the Board of Independent School District No. 283 for a three-year term. Failure of such school board to appoint its membership to serve on the parks and recreation advisory commission shall in no way affect the validity of the proceedings of the parks and recreation advisory commission. The terms of regular members shall expire on~~ run until May 31 of the ~~third year of such in which their terms expire~~ and until a qualified successor is ~~duly~~ appointed and qualified. ~~Subsequent appointments shall be for three-year terms. In the event of a vacancy, the city council shall appoint a person to complete the unexpired term. Subsequent appointments shall be for three-year terms.~~ A member of the commission may be removed with or without cause by the city council.

(c) *Youth member.* ~~Two voting~~ Youth members, ~~who shall be high school students of a private or public school located in the city, may~~ shall be appointed by the city council and ~~serve a term of~~ to one-year terms. Youth members shall have the same voting power as regular members.

(d) *Qualifications.* Regular members of the ~~parks and recreation advisory commission~~ shall be qualified voters and residents of the city. ~~The regular member appointed by the Board of Independent School District No. 283 of St. Louis Park shall also be a resident of the school district. A vacancy shall deem to exist if a member ceases to meet the residency requirements. Youth members shall be high school students of a private or public school located in the city. All members will be appointed through the application and appointment process established by the city council. All members of the commission shall be appointed from persons who have demonstrated an interest in the parks and recreation advisory commission by submission of appropriate city forms.~~

(e) *Term limits.* Regular members ~~of the parks and recreation advisory commission~~ may serve up to two, three-year consecutive terms on any board or commission. Members must sit out one full term before re-applying to the parks and recreation advisory commission.

(Code 1976, § 1-310; Ord. 2603-21, 1-19-21; Ord. No. 2689-25, 3-3-25)

Sec. 2-243. Stipends and expense of members.

(a) *Stipends.* Each of the ~~four~~ regular and ~~the two~~ youth members of the parks and recreation advisory commission shall receive a stipend of \$49/per month.

(b) *Expenses of members.* The members of the parks and recreation advisory commission may be reimbursed for actual expenses to the extent that funds therefore are provided in the annual city budget adopted by the city council. The commission shall properly account for its receipts and expenditures of monies in accordance with established city procedures.

(Code 1976, § 1-312; Ord. No. 2689-25, 3-3-25)

Division 5. Planning Commission*

Sec. 2-271. Membership; terms.

(a) ~~*Advisory Function*~~ *function; composition.* The planning commission shall be an advisory commission to the city council ~~and.~~ It shall consist of seven (7) regular members and one (1) youth member, all appointed as set forth in this section.

(b) *Regular members.* ~~Six of the~~ All regular members of the commission shall be appointed by the city council ~~for to~~ three-year terms. ~~One regular member of the commission shall be appointed by and serve at the pleasure of the Board of Independent School District No. 283 of St. Louis Park for a term of three years unless such appointment shall be terminated by such school board. One alternate may be appointed by such school board to serve in the absence of the regular member. Failure of such school board to appoint its member or alternate to serve on the planning commission shall in no way affect the validity of the proceedings of the planning commission.~~ The terms of regular members shall ~~expire on~~ run until May 31 of the third-year of such term in which their terms expire ~~and until a qualified successor is duly appointed and qualified. Subsequent appointments shall be for three-year terms.~~ In the event of a vacancy, the city council shall appoint a person to complete the unexpired term. Subsequent appointments shall be for three-year terms. A member of the commission may be removed with or without cause by the city council.

(c) *Youth member.* ~~One nonvoting~~ A youth member, ~~who shall be a high school student of a private or public school located in the city, may~~ shall ~~be appointed by the city council and serve a term of to a one-year term.~~ The youth member shall not have voting power.

(d) *Qualifications.* Regular members of the ~~planning~~ commission shall be qualified voters and residents of the city. ~~The regular member appointed by the Board of Independent School District No. 283 of St. Louis Park shall also be a resident of such school district.~~ A vacancy shall be deemed to exist if a member ceases to meet the residency requirements. The youth member shall be a high school student of a private or public school located in the city. All members will be appointed through the application and appointment process established by

~~the city council. The regular members and youth member of the commission shall be appointed from persons who have demonstrated an interest in the planning commission by submission of appropriate city forms.~~

(e) *Term limits.* Regular members ~~of the planning Commission~~ may serve up to two, three-year consecutive terms on any board or commission. Members must sit out one full term before re-applying to the planning commission.

(Code 1976, § 1-301; Ord. No. 2689-25, 3-3-25)

Sec. 2-273. Stipends and expenses of members.

(a) *Stipends.* Each of the ~~six~~ regular and ~~the one~~ youth members of the planning commission shall receive a stipend of \$49/per month.

(b) *Expenses of members.* The members of the planning commission may be reimbursed for actual expenses to the extent that funds therefore are provided in the annual city budget adopted by the city council. The commission shall properly account for its receipts and expenditures of monies in accordance with established city procedures.

(Code 1976, § 1-303; Ord. No. 2689-25, 3-3-25)

Section 2. This ordinance shall take effect no sooner than 15 days after publication.

First reading	July 7, 2025
Second reading	July 21, 2025
Date of publication	July 31, 2025
Date ordinance takes effect	August 15, 2025

Reviewed for administration:

Adopted by the city council July 21, 2025:

Kim Keller, city manager

Nadia Mohamed, mayor

Attest:

Approved as to form and execution:

Melissa Kennedy, city clerk

Soren Mattick, city attorney