

NOTICE OF MEETING

FIRE CIVIL SERVICE COMMISSION
Tuesday, July 1, 2025, 2pm
Fire Station 1 Training Room
3750 Wooddale Avenue South, St. Louis Park 55416

AGENDA

1. Call to order
 - a. Roll call
 - i. Bob Tift, Stuart Williams - present
 1. Have a quorum
 2. Absent – Kyle Wermerskirchen
 - ii. Staff present – Justin Head, Cary Smith, Pat Coleman, Jens Andersen, Peter Hanlin, Rita Vorpahl
2. Approval of minutes
 - a. Fire Civil Service Commission meeting minutes of April 28, 2025
 - i. No corrections or additions
 - ii. Minutes stand
3. New business
 - a. Approve eligibility roster for position of Assistant Fire Chief / EMS
 - i. Stuart to move to approve roster
 1. Bob second
 2. Motion passes
 - a. Quorum
 - b. Meet with Pat Coleman – Community Engagement Coordinator
 - i. FCS was involved in this back in October 2024
 1. Unique relationship with council
 - a. No workplan
 2. Bob and Stuart spoke, and they do not need to go to council
 - a. They are okay skipping
Operate under state statute and do their own thing
Always willing to meet if requested
- Vision 4.0
Pat to send the survey to the commission and cc Rita
4. Other business
 - a. Next meeting updated rules to include Battalion Chief and Inspector
 - b. Send FCS the two current contracts and org chart
5. Next Meeting – Bob prefers not to meet on Thursdays
 - a. Monday or Tuesday work best
 - b. Email the statute to the FCS about the open meeting law

6. Adjournment

- a. Motion to adjourn
- b. Meeting ended at 2:15pm

cc: Peter Hanlin, Fire Chief
Jens Andersen, Deputy Fire Chief
Justin Head, Union President
Fire Civil Service Commissioners

Attachments: 4/28/2025 Meeting minutes

*Auxiliary aides for persons with disabilities are available upon request at least 96 hours in advance.
Please call the Human Resource Office at 952-924-2520, to make arrangements.*

FIRE CIVIL SERVICE COMMISSION ROSTER

The commission oversees the personnel system of the Fire Department including recruiting personnel, testing, and selecting candidates and certification of eligible persons for appointment and promotion. The commission meets as needed.

NAME	RESIDENCE/PHONE	APPOINTED	TERM EXPIRES
Bob Tift Commissioner	3800 Brunswick Ave S St. Louis Park, MN 55416 Cell: 612-518-7889 Email: tiftbc@gmail.com	8/3/2015	12/31/2025
Kyle Wermerskirchen Commissioner	7654 14 th St. W. St. Louis Park, MN 55426 Cell: 612-325-2527 Email: kyle@wbfamilylaw.com	11/7/2022	12/31/2026
Stuart Williams Commissioner	1661 Westwood Hills Dr St. Louis Park, MN 55426 Cell: 612-867-6869 Email: stwpatagonia@gmail.com	1/20/2015	12/31/2028
Rita Vorpahl Staff Liaison	5005 Minnetonka Blvd (City Hall) St. Louis Park, MN 55416 Office: 952-928-2846 Email: rvorpahl@stlouisparkmn.gov		

cc: Justin Head, President Local #993
Peter Hanlin, Fire Chief

Fire Civil Service Commissioners

3-year term

Total complement: (3) Three members