
FIRE CIVIL SERVICE COMMISSION
Thursday, July 24, 2025, 9:30am
Fire Station 1 Training Room
3750 Wooddale Avenue South, St. Louis Park 55416

AGENDA

1. Call to order
 - a) Roll call
 - a. Meeting called to order at 9:26am
 - b. Bob Tift, Stuart Williams, and Kyle Wermerskirchen – all commissioners present
 2. Approval of minutes
 - a) Fire Civil Service Commission meeting minutes of July 1, 2025
 - a. Minutes approved with no updates
 3. New business
 - a) Approve eligibility roster for position of Firefighter
 - i. 120 applicants, 40 brought into interview,
 1. Kyle – is there anyone from the old list that made it to the new list -
Yes there is one
 2. Stuart moves to accept the eligibility roster, Kyle seconds
 - a. All approve
 - b) Update Fire Civil Service Rules to include new job classes
 - a. Rule One – section 2- Classifications Specified and Rule Seven – Suspension
 - i. Commission is required to maintain a list of all sworn job classifications
 1. Stuart is recommending and so moves
 - a. Rule to provide for all job classifications that are set forward in the two union contracts and the Fire Chief and Deputy Fire Chief
 - b. Stuart moves, Bob seconds
 - c. Bob – clarification – every time there is a change they will have to update
 - d. If there is going to be a new job classification created the FCS needs to know about it
 - Rule Seven – Suspension - Replace Fire Captain with Battalion Chief
Stuart made a second motion to amend rule seven to replace fire captain with Battalion Chief.
Kyle seconds
All approved, motion carries
4. Other business
 - a. Request the Assistant Fire Chief – current eligibility list – be closed out and exhausted
 - i. Stuart so moves, Kyle seconds

1. All approved – motion passes
 - b. Pat Coleman's email – Bob encourages the group to complete the Vision 4.0 survey
5. Adjournment
 - a. 9:45 meeting adjourned

cc: Peter Hanlin, Fire Chief
Jens Andersen, Deputy Fire Chief
Justin Head, Union President
Fire Civil Service Commissioners

Attachments: 7/1/2025 Meeting minutes

*Auxiliary aides for persons with disabilities are available upon request at least 96 hours in advance.
Please call the Human Resource Office at 952-924-2520, to make arrangements.*

FIRE CIVIL SERVICE COMMISSION ROSTER

The commission oversees the personnel system of the Fire Department including recruiting personnel, testing, and selecting candidates and certification of eligible persons for appointment and promotion. The commission meets as needed.

<u>NAME</u>	<u>RESIDENCE/PHONE</u>	<u>APPOINTED</u>	<u>TERM EXPIRES</u>
Bob Tift Commissioner	3800 Brunswick Ave S St. Louis Park, MN 55416 Cell: 612-518-7889 Email: tiftbc@gmail.com	8/3/2015	12/31/2025
Kyle Wermerskirchen Commissioner	7654 14 th St. W. St. Louis Park, MN 55426 Cell: 612-325-2527 Email: kyle@wbfamilylaw.com	11/7/2022	12/31/2026
Stuart Williams Commissioner	1661 Westwood Hills Dr St. Louis Park, MN 55426 Cell: 612-867-6869 Email: stwpatagonia@gmail.com	1/20/2015	12/31/2028
Rita Vorpahl Staff Liaison	5005 Minnetonka Blvd (City Hall) St. Louis Park, MN 55416 Office: 952-928-2846 Email: rvorpahl@stlouisparkmn.gov		

cc: Justin Head, President Local #993
Peter Hanlin, Fire Chief

Fire Civil Service Commissioners

3-year term
Total complement: (3) Three members