

**Unofficial minutes
Fire civil service commission**

Members present: Commissioner Tift, Commissioner Williams

Members absent: Commissioner Wermerskirchen

Staff present: Fire Chief (Mr. Hanlin), Union Member (Mr. DeCoteau), Division Chief of Fire Prevention (Mr. Head)

Guests: none.

1. Call to order

Commissioner Williams called the meeting to order and presided over roll call at 8:06 a.m.

2. Approval of minutes

a. Fire Civil Service Commission meeting minutes of June 4, 2026

It was moved by Commissioner Tift, seconded by Commissioner Williams, to approve the minutes of the June 4, 2026 Fire Civil Service Commission meeting as presented. The motion passed 2 – 0 (Commissioner Wermerskirchen absent).

3. New Business

a. Certify Fire Inspector eligibility roster

Mr. Hanlin noted that the initial steps of the hiring process had been completed, including an application process and panel interview. Of the eight applicants, the selection process produced three candidates who progressed to the final interview. The eligibility roster showed the ranking of the final three applicants. The Commission was asked to approve the eligibility roster in order to proceed with filling the vacant position. Mr. Hanlin asked for any questions.

Commissioner Tift stated he had no questions.

Commissioner Williams asked how long each applicant had been with the fire department. Mr. Hanlin noted that Chad Schneider had been with the St. Louis Park Fire Department for a few years. Mr. Head confirmed that Mr. Schneider had served as a part-time firefighter with St. Louis Park and Golden Valley before joining St. Louis Park full-time in 2020 or 2021.

Mr. Hanlin added that the other two candidates were recruited externally. One was from the north metro area of Minneapolis with experience in the position, and the second candidate had experience in several states in and near around the west coast area of the United States.

These minutes were created, edited and finalized by a staff person.

Insert liaison name. **meeting**

Insert chair name.

It was moved by Commissioner Tift, seconded by Commissioner Williams, to approve the Fire Inspector eligibility roster. The motion passed 2 – 0 (Commissioner Wermerskirchen absent).

Commissioner Williams noted for the record that Commissioner Wermerskirchen may have missed the Commission's meeting on this date due to schedule changes as communicated by staff.

4. Other business

Mr. Hanlin noted that Commissioner Tift was reappointed to the Fire Civil Service Commission by the St. Louis Park City Council on June 15, 2026.

Commissioner Tift noted that the annual Fire Department Open House was that evening.

5. Adjournment

Commissioner Williams adjourned the meeting at 8:11 a.m.